

OFFICE USE ONLY	
RECEIVED BY	
PRE ENROLMENT ID	
STUDENT ID	
NSI	

Complete this form and send it, with supporting documents, by email to: info@nzie.ac.nz
 or by post: NZIE PO Box 230054, Botany 2163, Auckland, New Zealand
 Ph 09 279 3520 Website: www.nzie.ac.nz

PERSONAL DETAILS

FAMILY NAME: FIRST NAME

PREFERRED NAME: DATE OF BIRTH: / / GENDER: MALE FEMALE

NATIONAL STUDENT NUMBER (if known):

HAVE YOU STUDIED AT NZIE BEFORE? YES *If yes, under what name?*
 NO *What was your Student ID Number*

HOW DID YOU HEAR ABOUT US?

Advertising (TV Radio, Newspaper)
 www.nzie.ac.nz
 Agent
 NZ High commission/Embassy
 Family/friend
 Social Media
 Education exhibition/Fair
 Google/Search Engine
 Work and Income
 Other

LANGUAGE & COURSE

IS ENGLISH YOUR FIRST LANGUAGE? YES NO

IF NO, HOW LONG HAVE YOU STUDIED ENGLISH? Years Months

GENERAL ENGLISH LANGUAGE COURSE DATES

CODE	START DATE	FINISH DATE	TIME	TOTAL WEEKS

NZIM LEVEL 5 OR NZDB LEVEL 6 OR DAB LEVEL 7 OR BAC LEVEL 3 OR BAC LEVEL 4

CODE	START DATE	FINISH DATE	TIME	TOTAL WEEKS

QUALIFICATION DETAILS

NAME OF QUALIFICATION YOU WISH TO STUDY:

NAME OF COURSE YOU WISH TO ENROL IN:

START DATE: / /

Please refer to our website: www.nzie.ac.nz for latest start dates

CITIZENSHIP & RESIDENCY PLEASE TICK THE APPROPRIATE CIRCLES:

WHAT IS YOUR RESIDENCY STATUS CURRENTLY:

- New Zealand Citizen (NZL) Australian Citizen (AUS)
- New Zealand Permanent Resident (NZP) Other:
(For Dual Citizenship, use the passport you used to enter New Zealand)

PLEASE SPECIFY YOUR FEE/ ASSISTANCE STATUS:

- NZAID Scholarship Exchange Student approved by Ministry of Education
- Fee Paying Foreign student Other:

DURING YOUR ENROLMENT WHAT WILL BE YOUR RESIDENCY STATUS:

- Resident in NZ Resident Overseas

ETHNICITY

WHAT ETHNIC GROUP(S) DO YOU BELONG TO:

- | | | |
|---|---|--|
| <input type="radio"/> New Zealand European/ Pakeha | <input type="radio"/> Greek | <input type="radio"/> Chinese |
| <input type="radio"/> New Zealand Māori | <input type="radio"/> Polish | <input type="radio"/> Indian |
| <input type="radio"/> Samoan | <input type="radio"/> South Slav | <input type="radio"/> Sri Lankan |
| <input type="radio"/> Cook Island Māori | <input type="radio"/> Italian | <input type="radio"/> Japanese |
| <input type="radio"/> Tongan | <input type="radio"/> German | <input type="radio"/> Korean |
| <input type="radio"/> Niue | <input type="radio"/> Australian | <input type="radio"/> Asian (<i>Other</i>) |
| <input type="radio"/> Tokelauen | <input type="radio"/> European (<i>Other</i>) | <input type="radio"/> Middle Eastern |
| <input type="radio"/> Fijian | <input type="radio"/> Filipino | <input type="radio"/> Latin America |
| <input type="radio"/> Pacific Islander (<i>Other</i>) | <input type="radio"/> Cambodian | <input type="radio"/> African |
| <input type="radio"/> British/ Irish | <input type="radio"/> Vietnamese | <input type="radio"/> Other |
| <input type="radio"/> Dutch | <input type="radio"/> South East Asian (<i>Other</i>) | <input type="radio"/> Not stated |

PLEASE SPECIFY IF YOU TICKED: Pacific Islander (*Other*), European (*Other*), South East Asian (*Other*), Asian (*Other*) or Other or not stated:

Specify:

PRIOR ACTIVITY

WHAT WAS YOUR MAIN ACTIVITY OR OCCUPATION IN NEW ZEALAND LAST YEAR?

- | | |
|--|--|
| <input type="radio"/> Secondary School Student | <input type="radio"/> Non-employed or beneficiary (<i>excluding retired</i>) |
| <input type="radio"/> Wage or Salary Worker | <input type="radio"/> Self Employed |
| <input type="radio"/> University Student | <input type="radio"/> Polytechnic Student |
| <input type="radio"/> House-person or retired | <input type="radio"/> Overseas (<i>irrespective of occupation</i>) |
| <input type="radio"/> Private Training Establishment Student | <input type="radio"/> Wānanga student |
| <input type="radio"/> NCEA Level 3 or Bursary or Scholarship | <input type="radio"/> Other <input type="text" value="Specify:"/> |

ACADEMIC INFORMATION

WHAT WAS THE LAST SECONDARY SCHOOL YOU ATTENDED?

WHAT WAS YOUR LAST YEAR AT SCHOOL

WHAT IS THE HIGHEST LEVEL OF ACHIEVEMENT YOU HOLD FROM HIGH SCHOOL?

- No formal Qualification 14 or more credits at any level
- NCEA Level 1 or School Certificate University Entrance
- NCEA Level 2 or 6th form Certificate Not Known

TERTIARY STUDIES (UNIVERSITY OR OTHER AFTER LEAVING SCHOOL)

QUALIFICATION e.g BA	UNIVERSITY/TERTIARY INSTITUTION	COMPLETE	DATE COMPLETED

MEDICAL OR DISABILITY

Please complete this section if you live with the effects of a significant injury, long-term illness or disability. New Zealand Institute of education seeks to provide an equal opportunity to all students.

I require special needs support. YES NO

Please specify your type of injury, illness or disability (e.g blindness):

CONTACT DETAILS

POSTAL ADDRESS:

ADDRESS:

SUBURB:

TOWN/ CITY:

POST CODE:

MOB:

PHONE:

EMAIL:

EMERGENCY CONTACT

NEXT OF KIN DETAILS:

NAME:

RELATIONSHIP TO YOU:

ADDRESS:

SUBURB:

TOWN/ CITY:

POST CODE:

MOB:

PHONE:

EMAIL:

IRD NUMBER & STUDENT LOAN

HAVE YOU APPLIED FOR, OR DO YOU CURRENTLY HAVE, A STUDENT LOAN?

NO

YES

IRD Number:

PLEASE PROVIDE DETAILS OF YOUR BANK ACCOUNT DETAILS FOR THE DEPOSIT OF ITEMS SUCH AS TRAVEL ALLOWANCES

ACCOUNT NAME:

BANK:

BRANCH:

ACCOUNT NUMBER:

/
 /
 /

IF YOU ARE CURRENTLY ON A WORK AND INCOME BENEFIT:

WHAT IS YOUR WINZ CLIENT NUMBER:

/
 /

WHAT TYPE OF BENEFIT ARE YOU CURRENTLY ON?

WHICH WORK AND INCOME BRANCH ARE YOU REGISTERED WITH?

LOAN AND ALLOWANCE DETAILS: *Please circle either YES or NO*

Are you applying for a Student Loan?	YES	NO	If YES - did you pass more than 50% of your last course?	YES	NO
Have you had a Student Loan in the past?	YES	NO	Are you applying for Living Costs?	YES	NO
Are you applying for a Student Allowance?	YES	NO	If YES - please write the weekly amount: \$	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
Have you had a student Allowance in the past?	YES	NO			

IF YOUR APPLYING FOR A STUDENT LOAN, PLEASE ANSWER THE FOLLOWING: *Please circle either YES or NO*

Will you receive a Work & Income benefit while studying?	YES	NO	Do you have dependant Children?	YES	NO
Are you Legally Married?	YES	NO	Will you be applying for a Training Incentive Allowance? <i>(if on DPB / Invalids Benefit)</i>	YES	NO
If YES - Will your spouse benefit while you are studying	YES	NO	Are you receiving an Independent circumstances benefit? <i>(if under 18 years of age).</i>	YES	NO
Are you in a defacto partnership?	YES	NO	Are you an undischarged bankrupt?	YES	NO

PRIVACY STATEMENT

Privacy – New Zealand Institute of Education (NZIE) collects and stores information from this form to:

- manage the business of New Zealand Institute of Education (NZIE) (including internal reporting, administrative processes and selection of scholarship and prize winners)
- comply with the requirements of the Education Act 1989 and other legislation relating to maintenance of records
- supply information to government agencies and other organisations as set out below.

In signing this enrolment form you authorise such disclosure on the understanding that New Zealand Institute of Education (NZIE) will observe the conditions governing the release of information, as set out in the Privacy Act 1993, the Education Act 1989 and other relevant legislation. You may see any information held about you and amend any errors in that information. To do so, contact the Enrolments Officer.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires New Zealand Institute of Education (NZIE) to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act. <http://www.privacy.org.nz/privacy-act>

Supply of information to government agencies and other organisations

New Zealand Institute of Education (NZIE) supplies data collected on this form to government agencies, including:

- the Ministry of Education
- the New Zealand Qualifications Authority
- the Tertiary Education Commission
- the Ministry of Social Development (in relation to student loans and allowances) and Inland Revenue (student loans)
- Immigration New Zealand and the Ministry of Business, Innovation and Employment (for those who are not New Zealand citizens or permanent residents)
- agencies who support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards).

Those agencies use the data collected from tertiary education organisations to:

- administer the tertiary education system, including allocating funding
- develop policy advice for government
- conduct statistical analysis and research.

Your personal details (name, date of birth and residency) as entered on this form will be included in the National Student Index and may be used in an authorised information matching programme with the New Zealand Birth Register.

The government agencies above may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government and for research purposes.

In handling data supplied by you on this form, the government agencies are required to comply with the provisions of the Privacy Act 1993.

When required by law, New Zealand Institute of Education (NZIE) releases information to government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

Information collected on this form may be supplied to other educational organisations for the purpose of verifying academic records.

Fees – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. New Zealand Institute of Education (NZIE)'s policy on withdrawal and refund of fees may be obtained from the Enrolments Officer.

Rules – In signing this enrolment form you undertake to comply with the published rules and policies of New Zealand Institute of Education (NZIE) with regard to attendance, academic integrity and progress, conduct and use of information systems.

² This includes legislation governing the maintenance of official records and for accountability for public funding.

DECLARATION



I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

I consent to abide by the conditions described on NZIE website and student handbook, and the disclosure of personal information as also outlined on the website and in the student handbook.

Print Name (English)

Signature

Date

Parent/ Guardian declaration of student's under 18.

I _____ as parents/ guardian of _____ hereby accept the terms and conditions as described above, and consent to the disclosure of personal information as described above

NZIE STAFF USE ONLY

Print Name (English)

Signature

Date